

Town Manager Report


Town of Lunenburg- February 1, 2022





Contact Information

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Announcement on Existing Vacancies

The following is a list of current vacancies on the following committees:

- Architectural Preservation District Commission (2 vacancies, one citizen at large and one representative from Historical Commission)
- Economic Development Committee (1 person recommended by the Open Space Committee and 1 ex-officio member that is business owner)
- Green Communities Committee (1 regular member vacancy and 2 Associate vacancies)
- Parks Commission (1 vacancy that would be jointly appointed by the Select Board and Parks Commission until the ATE)
- Stormwater Task Force (2 vacant positions for citizens at large)
- Zoning Board of Appeals (1 Associate vacancy)

Interested persons can find application forms on the Town Website and completed forms can be sent to the Select Board's Office. Anyone that has any questions on volunteer opportunities can contact the Select Board's Office at (978) 582-4130 x 144.

Current Employment Opportunities with the Town

The following is a list of current employment opportunities with the Town:

- Digital Services Staff Librarian (Part Time Benefitted)
- Assistant to the Sewer Business Manager (Part Time Benefitted)
- Minutes Clerk (Part Time Non Benefitted)
- Principal Assessor (Full Time Benefitted)
- Trash and Recycling Coordinator (Part Time Non-Benefitted)
- Van Driver (Part Time Non-Benefitted)
- Videographers (Part Time Non-Benefitted)

More information on each position can be found on the job postings, which are located on the town website.

Flat Hill Road Culvert Project

The State announced the opening of the Small Bridge Grant Program last week. The program has been revamped to include two different applications. Towns can submit an application for design funding up to \$100,000 and an application for construction up to \$500,000. Our consultants will be submitting an application for additional funding for the Flat Hill Road culvert project next week. The applications are accepted until April 1st and the review/notification period is 2-3 months from that date.

30 School Street Landscape Architect Design

The second survey link regarding the landscape design for the 30 School Street site is on the town website under News and Announcements. The survey will be open until February 4th.

The working group will meet with the landscape architect on Thursday, February 3rd to review the two conceptual plans and provide any comments from staff relevant from an operational and permitting standpoint. The Board will meet with the Landscape Architect on February 15th and choose the preferred design and discuss the estimated cost.

925 Mass Avenue (TM Goal #1,i)

I met virtually with our environmental consultant from BETA Group and Jim Byrne, the EPA Region 1 Brownfield Coordinator, regarding available funding through the federal infrastructure bill for remediation work at 925 Mass Ave. We discussed the funding through the "Targeted Brownfields Assessment" program, which provides funding for an EPA contractor to perform an assessment on the town's behalf and remove the Underground Storage Tanks, limited contaminated soil removal and backfilling of the area. We discussed whether the town would need to own the property or not and if we did foreclose on the property, we would assume state liability, not federal. Properties that are designated brownfields through DEP will allow up to five years to submit a cleanup plan. Mr. Byrne also explained that there will be another round of clean up funding in July that would be awarded by the end of November. We concluded that we would have another follow-up meeting in few weeks and schedule a date for Mr. Byrne and our environmental consultant to come to a Select Board's meeting to discuss our options and the program funding.

Streetlight Purchase Update:

Elizabeth Lydon at Mead, Talerman & Costa received a response from Unitil's counsel regarding a breakdown of Unitil's justification for the increase in costs since the previous estimate to purchase the

streetlights. She has responded back asking about costs identified as storm related, late charges, and pole replacements on whether it included the entire light fixture/bracket. I have forwarded this information on to the Green Communities Committee and will provide updates as I receive them.

COVID-19 Update

The weekly update from the Board of Health on the total number of new cases reported as of January 22nd was 250 and the positivity rate was 20.28%.

Meetings, Events and Other Announcements

- The warrant to submit articles for the Annual Town Meeting is open for submission of articles until Monday, March 21, 2022 at 4 p.m.
- There will be a Tax Lien Auction on March 17th at 10 a.m.
- The Town Caucus will be March 17th at 6:30 pm at the MS/HS Auditorium. The elected positions that will be up for nomination at the Town Caucus and on the ATE Ballot are up on the town website under News and Announcements.

